

## The Rules of the

## THE WALLASEY JUNIOR FOOTBALL LEAGUE

## 2016/2017

This document contains the Standard Code of rules developed by the Football Association together with additions for Youth Competitions.

The Wallasey Junior Football League has added to the core of the mandatory Standard Code, as they see fit. (Shown in italics)

The Standard Code of Rules is mandatory for all sanctioned Youth Competitions.

#### Rule No: Rule Title:

- 1. Definitions
- 2. Name and Constitution
- 3. Entry Fee, Subscription, Deposit
- 4. Management, Nomination, Election
- 5. Powers of Management
- 6. Annual General Meeting
- 7. Agreement to be Signed
- 8. Qualification of Players
- 9. Club Colours, Club Name
- 10. Playing season, Conditions of play, Kick-off times, Postponements, Substitutes
- 11. Reporting Results
- 12. Determining Championship
- 13. Referees
- 14. Continuation of Membership or Withdrawal of a Club
- 15. Protests and Complaints
- 16. Appeals
- 17. Exclusion of Clubs or Teams, Misconduct, Clubs, Officials, Players
- 18. Trophies: Legal Owners, Conditions of Taking Over, Agreement to be Signed, Awards
- 19. Special General Meeting
- 20. Alteration to Rules
- 21. Finance
- 22. Insurance
- 23. Dissolution
- 24. The Cup Competitions
- 25. Child Protection
- 26. Photography
- 27. Guide to Marking Referees
- 28. Fees Tariffs





# **RESPECT**

Respect is The FA's response to a clear message from throughout the game that the health of football depends upon high standards of behaviour on and off the pitch.

- Respect is a behavioural code for Football
- Respect is about recognising that the integrity of the game is more important than the result of the match
- Respect is about creating an understanding of what is acceptable and unacceptable behaviour in Football
- Respect is about those involved taking responsibility for the consequences of their own actions
- Respect is about supporting match officials to do their job. Without them we don't have a game
- Respect is not a slogan. It is a collective responsibility of those involved in football to create a fair, safe and enjoyable environment in which the game can take place.

The following Respect Codes of Conduct outline the types of behaviour that will support a fair, safe and enjoyable game this country. They also identify a range of sanctions which may be taken if these codes are not abided by.

## **Young Players**

We all have a responsibility to promote high standards of behaviour in the game. As a player, you have a big part to play. That's why The FA is asking every player to follow a Respect Code of Conduct.

When playing football, I will:

- · Always play to the best of my ability
- Play fairly I won't cheat, complain or waste time
- Respect my team-mates, the other team, the referee or my coach/manager
- Play by the rules, as directed by the referee
- Shake hands with the other team and referee at the end of the game
- Listen and respond to what my coach/team manager tells me
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

#### I may:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach or the club committee
- · Be dropped or substituted
- · Be suspended from training
- Be required to leave the club.

#### In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club.



## Coaches, Team Managers and Club Officials

We all have a responsibility to promote high standards of behaviour in the game.

In the FA's survey of 37,000 grassroots participants, behaviour was the biggest concern in the game.

This included the abuse of match officials and the unacceptable behaviour of over-competitive parents, spectators and coaches on the sideline.

Play your part and observe The Football Association's Respect Code of Conduct in everything you do.

#### On and off the field, I will:

- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- · Adhere to the laws and spirit of the game
- Promote Fair Play and high standards of behaviour
- · Always respect the match official's decision
- Never enter the field of play without the referee's permission
- Never engage in public criticism of the match officials
- · Never engage in, or tolerate, offensive, insulting or abusive language or behaviour

#### When working with players, I will:

- Place the well-being, safety and enjoyment of each player above everything, including winning
- Explain exactly what I expect of players and what they can expect from me
- Ensure all parents/carers of all players under the age of 18 understand these expectations
- · Never engage in or tolerate any form of bullying
- Develop mutual trust and respect with every player to build their self-esteem
- Encourage each player to accept responsibility for their own behaviour and performance
- Ensure all activities I organise are appropriate for the players' ability level, age and maturity
- Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

## I may be:

- Required to meet with the club, league or County Welfare Officer
- Required to meet with the club committee
- · Monitored by another club coach
- Required to attend an FA education course
- · Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave or be sacked by the club.

#### In addition:

My FACA (FA Coaches Association) membership may be withdrawn.



## Spectators and parents/carers

We all have a responsibility to promote high standards of behaviour in the game.

This League is supporting The FA's Respect programme to ensure football can be enjoyed in a safe, positive environment.

Remember children's football is a time for them to develop their technical, physical, tactical and social skills. Winning isn't everything.

Play your part and observe The FA's Respect Code of Conduct for spectators and parents/carers at all times.

#### I will:

- · Remember that children play for FUN
- · Applaud effort and good play as well as success
- Always respect the match officials' decisions
- Remain outside the field of play and within the Designated Spectators' Area (where provided)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Avoid criticising a player for making a mistake mistakes are part of learning
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

#### I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or CFA Welfare Officer
- Required to meet with the club committee
- · Obliged to undertake an FA education course
- Obliged to leave the match venue by the club
- Requested by the club not to attend future games
- · Suspended or have my club membership removed
- Required to leave the club along with any dependents.

#### In addition:

• The FA/County FA could impose a fine and/or suspension on the club.



#### **Match Officials**

We all have a responsibility to promote high standards of behaviour in the game.

The behaviour of the match officials has an impact, directly and indirectly, on the conduct of everyone involved in the game – both on the pitch and on the sidelines.

Play your part and observe The FA's Respect Code of Conduct of match officials at all times.

#### I will:

- Be honest and completely impartial at all times
- Apply the Laws of the Game and competition rules fairly and consistently
- Manage the game in a positive, calm and confident manner
- Deal with all instances of violence, aggression, unsporting behaviour, foul play and other misconduct
- Never tolerate offensive, insulting or abusive language or behaviour from players and officials
- Support my match official colleagues at all times
- Set a positive personal example by promoting good behaviour and showing respect to everyone involved in the game
- Communicate with the players and encourage fair play
- Respond in a clear, calm and confident manner to any appropriate request for clarification by the team captains
- Prepare physically and mentally for every match
- Complete and submit, accurate and concise reports within the time limit required for games in which I officiate.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my County FA or The FA:

## I may be:

- Required to meet with The FA/County FA Refereeing Official
- Required to meet with The FA/County FA Refereeing Committee

#### **DEFINITIONS**

- 1. (A) In these Rules:
  - "Affiliated Association" means an Association accorded the status of an affiliated Association under the Rules of The FA.
  - "AGM" shall mean the annual general meeting held in accordance with the constitution of the Competition.
  - "Club" means a Club for the time being in membership of the Competition.
  - "Competition" means the Wallasey Junior Football League.
  - "Competition Match" means any match played or to be played under the jurisdiction of the Competition.
  - "Contract Player" means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.
  - "Deposit" means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.
  - "Fees Tariff" means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules.
  - "Fines Tariff" means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules.
  - "Ground" means the ground on which the Club's Team(s) plays its Competition Matches.
  - "Management Committee" means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.
  - "Match Officials" means the referee, the assistant referees and any fourth official appointed to a Competition Match.
  - "Mini Soccer" means those participating at ages under 7s to under 10s.
  - **"Non Contract Player"** means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.
  - "Officer" means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.
  - "Participants" means an Affiliated Association, Competition, Club, Club Official, Intermediary, Player, Official, Match Official, Management Committee member, member or employee of an Affiliated Club and all such persons who are from time to time participating in any activity sanctioned either directly or indirectly by the Association.
  - "Player" means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.
  - "Playing Season" means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.
  - "Rules" means these rules under which the Competition is administered.
  - "Sanctioning Authority" means Cheshire County Football Association Limited].
  - "Scholarship" means a Scholarship as set out in Rule C 3 (a) (i) of the Rules of The FA.
  - "Secretary" means such person or persons appointed or elected to carry out the administration of the Competition.
  - "Team" means a team affiliated to a Club.
  - "Team Sheet" means a form provided by the Competition on which the names of the Players taking part in a Competition Match are listed.
  - "The FA" means The Football Association Limited.
  - "written" or "in writing" means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

- "Youth Football" means those participating at ages under 11s to under 18s.
- (B) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 16.
- (C)The Competition will be known as the WALLASEY JUNIOR FOOTBALL LEAGUE (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.
- (D)The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.
- (E) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

#### NAME AND CONSTITUTION

- 2. (A) This Competition shall consist of not more than 44 Clubs approved by the Sanctioning Authority.
  - (B) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff). The area covered by the Competition membership shall be the Wirral District Football Association.
    - This Competition shall apply annually for sanction to the Cheshire County Football Association and the constituent Teams of member Clubs may be grouped in divisions, each not exceeding 14 in number.
  - (C) Inclusivity and Non-discrimination
    - (i) The Competition and each member Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).
    - (ii) This Competition and each member Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
    - (iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
  - (D)Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including but not limited to, Charter Standard and RESPECT programmes. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (E) Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (F) At the AGM or a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the compilation of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.

League Officers and Committee Members would request that you do NOT phone them after
9:30PM

#### **ENTRY FEE, SUBSCRIPTION, DEPOSIT**

- 3. (A) Applications by Clubs for admission to this Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an entry fee of £20 as set out in the Fees Tariff per Team which shall be returned in the event of non-election.
  At the discretion of the voting members present applications, of which due notice has been given, may be received at the AGM or a Special General Meeting or on a date agreed by the Management Committee.
  Subject to vacancies and Management Committee approval, teams MAY be permitted late entry onto any Division in the Competition up One Calendar Month PRIOR to the opening of the ensuing season, as agreed at the AGM.
  - (B) An annual subscription shall be payable in accordance with the Fees Tariff per Club (or per Team where a Club provides more than one Team in membership of the Competition) and shall be payable on or before 1<sup>st</sup> September in each year.
  - (C) A Deposit of £20 shall be payable per Club. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (D)A Club shall not participate in this Competition until the entry fee, annual subscription and Deposit (if required) have been paid.
  - (E) If requested by the Competition, Clubs must advise annually to the Secretary in writing by 31<sup>st</sup> July of its Sanctioning Authority affiliation number for the forthcoming Playing Season, failing which they shall be fined (in accordance with the Fines Tariff).

    Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, Officers and any other information required by the Competition.

## MANAGEMENT, NOMINATION, ELECTION

- 4. (A) The Management Committee shall comprise the Officers of the Competition and 8 members who shall all be elected at the AGM. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
  - (B) Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than 14<sup>th</sup> May in each year.
    All other candidates for election as Officers or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two member Clubs, not later than 14<sup>th</sup> May in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the AGM.
  - (C)The Management Committee shall meet as and when required, save that no more than three calendar months shall pass between each meeting.
    - On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.
  - (D)Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
  - (E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

#### **POWERS OF MANAGEMENT**

- 5. (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.
  - (B) Subject to the permission of the Sanctioning Authority having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during

the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season.

- (C)Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).
  - In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.
- (D)The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.
  - With the exception of Rules 6(H) and 19, and subject to Rule 5(I), in relation to any alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged is required to respond to the charge within 7 days from the date of notification of the charge. In such reply a Club may:-
  - (i) Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or
  - (ii) Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or
  - (iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or
- (iv)Deny the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

The maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances. No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game, Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

- (E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 16.
  - Decisions of the Management Committee must be notified in writing to those concerned within 10 days.
- (F) 20 % of its members shall constitute a quorum for the transaction of business of the Management Committee or any sub-committee thereof.
- (G) The Management Committee, as it may deem necessary, shall have power to fill, in an acting capacity, any vacancies that may occur amongst their number.
- (H) A Club must comply with an order or instruction of the Management Committee, and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
- (I) Subject to its right of appeal in accordance with Rule 16 below, all fines and charges shall be paid within 14 days of the date of posting of notification of the decision.
  - Any Club failing to do so will be fined (in accordance with the Fines Tariff). Further failure to pay the fine including the additional sum within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

- (J) A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.
- (K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or Special General Meeting called to decide the constitution and the commencement of the Competition Playing Season.
- (L) The business of the Competition as determined by the Management Committee may/shall be transacted by electronic mail or facsimile.

#### **ANNUAL GENERAL MEETING**

- 6. (A) The AGM shall be held not later than 30<sup>th</sup> June in each year. At this meeting the following business shall be transacted provided that at least 10 members are present and entitled to vote:-
  - (i) To receive and confirm the Minutes of the preceding AGM.
  - (ii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
  - (iii) Election of Clubs to fill vacancies.
  - (iv) Constitution of the Competition for ensuing Playing Season.
  - (v) Election of Officers and Management Committee.
  - (vi) Appointment of Auditors.
  - (vii) Alteration of Rules, if any (See Rule 20).
  - (viii) Fix the date for the commencement of the Playing Season and kick off times applicable to the Competition.
  - (ix) Fix the date for the end of the Playing Season.
  - (x) Other business of which due notice shall have been given and accepted as being relevant to an AGM.
  - (B) A copy of the duly verified Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least 14 days prior to the meeting together with any proposed changes.
  - (C) A signed copy of the duly verified Balance Sheet and Statement of Accounts shall be sent to the Sanctioning Authority within 14 days of its adoption by the AGM.
  - (D) Each Club shall be empowered to send two delegates to an AGM. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any Meeting.
  - (E) Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Playing Season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 17.
  - (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.
  - (G) No individual shall be entitled to vote on behalf of more than one member Club.
  - (H)Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (I) Officers and Management Committee members shall be entitled to attend and vote at an AGM.
  - (J) Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.
  - (K) Any Members Club not represented at the Monthly Competition Meeting shall pay £10-00 administration costs, for the posting of fixtures and minutes etc. and shall be fined the sum of £10.00.
  - (L) No club will be permitted to sign in at a Monthly Competition Meeting on behalf of another club, nor collect any notices or publications on their behalf.

#### **AGREEMENT TO BE SIGNED**

7. Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Playing Season, or upon indicating that the Club intends to compete.

"We, (A), (name)	of (address)	(Chairman)/Direc	ctor and (B) (name)
of (address)	(Secreta	ary/Director) of	Football Club
(Limited) have been provided	with a copy of the Rules and	Regulations of the Wa	Illasey Junior Football
League Competition and do I	nereby agree for and on beha	alf of the said Club, if ele	ected or accepted into
membership, to conform to th	ose Rules and Regulations a	nd to accept, abide by a	and implement the decisions
of the Management Committee	e of the Competition, subject	to the right of appeal in	accordance with Rule 16."
The agreement shall be signed	ed by:		

- (i) Where a Club is an unincorporated association, the Club Chairman and secretary; or
- (ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the Chairman and /or secretary of the Club on the above agreement must be notified to the Cheshire County Football Association to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

Details of pitch allocations including sharing arrangements MUST be with the Fixture Secretary no later than 1<sup>st</sup> August. Failure to comply will result in a £10-00 fine.

The League will provide venue(s) for the mini soccer games. The hire cost for the venue(s) will be split equally between all teams in the mini soccer leagues. The cost will be announced at the AGM. Any team failing to pay their share by the 1<sup>st</sup> September will be excluded from the mini soccer league. Mini Soccer shall be played on League hired neutral grounds.

The Management Committee have the right to move games to club grounds in special circumstances, if so required.

At least 14 days prior to the commencement of the season all Club Welfare Officers will submit a copy of their Safeguarding Report to the League Welfare Officer. Only persons listed on the report and have an FA CRB/CRC <u>and has also attended a Safeguarding Children course</u> <u>as provided by the FA</u> will be entitled to an Identity badge and lanyard.

Managers and Assistant Managers shall complete and submit an ID Application form (which shall be supplied by the League Welfare officer) together with one photograph to the League's Welfare Officer. A SAE and a fee of £2 per badge must accompany the application. The Welfare Officer will in return send a Lanyard and Identity Badge which **MUST be openly worn and displayed at ALL** games governed by the WJFL. Further, such Lanyards and ID Badge will only be supplied upon the satisfactory completion of an FA Safeguarding Course and a CRB/CRC check as Controlled on behalf of the WJFL by the Welfare Officer and the Relevant Authority. Loss of said Lanyard and/or ID Badge must be reported to the Welfare Officer as soon as possible and replacements will incur the charge of £5-00 and require a further photograph.

Where it is deemed necessary for a temporary stand in to run the team for one game (no more than two) the designated person MUST be issued with the Lanyard and ID Badge of the person they are standing in for AND that person MUST wear said Lanyard and ID Badge as per rule. Were it is expected that the person running the team will be away for longer than two games the Management Committee MUST be advised and other arrangements will be agreed upon. The Club should satisfy themselves that the designated person is a "suitable" person and the Club is not in breach of the Government's Vetting & Barring Scheme.

All Lanyards and Identity Badges remain the property of the W.J.F.L. and should be returned to the W.J.F.L. Welfare Officer as soon as the holder no longer requires it.

Failure to wear and display said Lanyard and ID Badge will render offenders subject to a fine of £20.00 and they may be subject to further action by the Management Committee.

#### **QUALIFICATION OF PLAYERS**

8. (A)(i) A registered youth playing member of a Club is one who, being in all other respects eligible, has:Signed a fully and correctly completed Competition registration form in ink, countersigned by his /her
parent or guardian and by an Officer of the Club, and who has been registered with the (Registrations)
Secretary 5 days prior to playing and whose completed registration counterfoil has been received by the
Club prior to playing. The registration document must incorporate the emergency contact details of the

- Player's parents or guardians. These details must be available at matches and training events the Player attends within the management of the Club or Competition.
- (ii) The registration document must incorporate a current passport-size photograph of the Player seeking registration together with proof of the Player's date of birth.
  - If a Player's age is required for registration purposes a Competition must accept an original birth certificate or a photocopy. In cases where the birth certificate is not available a Competition is required to accept a photocopy of the Player's passport or other official document issued by a Government Agency attesting to the Player's date of birth.
  - Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (iii)To qualify to play in the Wallasey Junior Football League all players should reside permanently within the CH41 to CH66 Post Code areas. Permission must be obtained from the Management Committee for anyone wishing to join the League who resides in another Post Code area.
  - (iv) Proof of Date of Birth MUST accompany ALL registration applications at: under 11's Boys and under 11's Girls. For ALL other age groups, players that have not previously registered with the WJFL must also supply proof of Date of Birth. The Management Committee or its Representative may request proof of Date of Birth to be furbished at any time.
  - (v) For the purposes of the WALLASEY JUNIOR FOOTBALL LEAGUE the recognised registration counterfoil will consist of the Laminated Registration card. The registration form AND counterfoil must be signed in ink by the Club Secretary (pre-signed photocopied forms will NOT be accepted). Any team representative fielding a player before having received such proof of registration shall be deemed to have played a non-registered player and will be dealt with according to Rule 8(G)(ii).
  - (vi)The team representative MUST have in their possession at ALL games governed by the WALLASEY JUNIOR FOOTBALL LEAGUE, proof of registration of ALL their players. The Laminated Registration Card being the only proof accepted by the Competition.
- (vii) ALL TEAMS MUST EXCHANGE WITH THEIR OPPOSITION PRIOR TO KICK OFF, the Laminated Registration Cards of ALL their players. These cards are to also be verified against the corresponding player of the opposing team by the manager. After checking, the cards are to be returned PRIOR to Kick Off.
- (B)(i) Contract Players are not permitted in this Competition with the exception of those Players who are registered under contract with the same Club who have a Team operating at Steps 1 to 6 of the National League System.
  - It is the responsibility of each Club to ensure that any Player signing a registration form for that Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.
  - (ii) A Player registered with a Premier League or Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will not be permitted to play in this Competition. Details of the Youth Development Rules are published on The FA website. A Player registered with a FA Girls' Regional Talent Club may play in this Competition subject to the FA Programme for Excellence (Female) Regulations.
  - (iii) Each Team must have the following number of Players registered on the 1<sup>st</sup> day of August before the start of each Playing Season:

FORMAT	MINIMUM NUMBER
5v5	5
7v7	7
9v9	9
11v11	11

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(C)A child who has not attained the age of 6 shall not play, and shall not be permitted or encouraged to play, in a match of any kind.

The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. children who are aged 6 as at midnight on 31 August in a Playing Season (together with those who attain the age of 6 during the Playing Season) will be classed as Under 7 Players for that Playing Season. Children who are aged 7 as at midnight on 31 August in a Playing Season will be classed as Under 8 Players for that Playing Season, and so on.

Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group, for that Playing Season.

The age groups that children are eligible to play in are set out in the table below, along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31		Maximum	Minimu	ım Pitch	Maximu	ım Pitch	Recommended	Ball
August of	Eligible Age	Permitted	Si	zes	Siz	zes	Goal Sizes in	Size
the relevant		Format	Yards	Metres	Yards	Metres	feet	
Playing	Groups							
Season								
		5v5	30x20	27.45 x	40x30	36.3 x	12x6	3
	Under 7			18.3		27.45		
6			30x20	27.45 x	40x30	36.3 x	12x6	3
	Under 8			18.3		27.45		
		5v5	30x20	27.45 x	40x30	36.3 x	12x6	3
	Under 8			18.3		27.45		
		7v7	50x30	45.75 x	60x40	54.9 x	12x6	3
7	Under 9			27.45		36.6		
		7v7	50x30	45.75 x	60x40	54.9 x	12x6	3
	Under 9			27.45		36.6		
			50x30	45.75 x	60x40	54.9 x	12x6	4
8	Under 10			27.45		36.6		
		7v7	50x30	45.75 x	60x40	54.9 x	12x6	4
	Under 10			27.45		36.6		
		9v9	70x40	64 x	80x50	73.15 x	16x7	4
9	Under 11			36.6		45.75		
		9v9	70x40	64 x	80x50	73.15 x	16x7	4
	Under 11			36.6		45.75		
			70x40	64 x	80x50	73.15 x	16x7	4
10	Under 12			36.6		45.75		
		9v9	70x40	64 x	80x50	73.15 x	16x7	4
	Under 12			36.6		45.75		
		11v11	90x50	82.3x45.	100x60	91.44 x	21x7	4
11	Under 13			75		54.9		
		11v11	90x50	82.3 x	100x60	91.44 x	21x7	4
	Under 13			45.75		54.9		
			90x50	82.3 x	100x60	91.44 x	21x7	4
12	Under 14			45.75		54.9		
13	Under 14	11v11	90x50	82.3 x	100x60	91.44 x	21x7	4

				45.75		54.9		
			90x50	82.3 x	110x70	100.58 x	24x8	5
	Under 15			45.75		64		
		11v11	90x50	82.3 x	110x70	100.58 x	24x8	5
	Under 15			45.75		64		
			90x50	82.3 x	110x70	100.58 x	24x8	5
14	Under 16			45.75		64		
		11v11	90x50	82.3 x	110x70	100.58 x	24x8	5
	Under 16			45.75		64		
			100x50	91.44 x	130x100	118.87 x	24x8	5
	Under 17			45.75		91.44		
			100x50	91.44 x	130x100	118.87 x	24x8	5
15	Under 18			45.75		91.44		
		11v11	100x50	91.44 x	130x100	118.87 x	24x8	5
	Under 17			45.75		91.44		
			100x50	91.44 x	130x100	118.87 x	24x8	5
	Under 18			45.75		91.44		
			100x50	91.44 x	130x100	118.87 x	24x8	5
16	Open Age			45.75		91.44		

(D) (i) A fee of £4.00p shall be paid for each player registered.

Registration forms shall be obtained from the Registrations Secretary or off the League Website.

- (ii) For the purposes of the WALLASEY JUNIOR FOOTBALL LEAGUE the registration fee MUST be paid at the time of registration, said registration will NOT be accepted unless accompanied by the set fee. The maximum number of players to be registered on the books at any one time shall be as follows: 11 v 11 = 20, 9 v 9 = 16, 7 v 7 = 14, 5 v 5 = 10
- (iii) Any Registration card that requires replacement through loss, theft, or damage will incur a fee of £1.00. A replacement photograph will be required.
- (iv) A player will not be deemed to have been de-registered from any Team/Club until the laminated registration card has been returned and received by the Registrations Secretary,
- (E) The Management Committee shall decide all registration disputes.
  - In the event of a Player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the Player of the fact of the previous registration.
- (F) It shall be deemed a breach of these Rules for a Player to:-
  - (i) Play for more than one Club in the Competition in the same Playing Season without first being transferred.
  - (ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that Playing Season, except for the purpose of a transfer.
  - (iii) Submit a signed registration form for registration that the Player had wilfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

- (G)(i) The Management Committee shall have the power to accept the registration of any Player subject to the provisions of clauses (ii) and (iii) below.
  - (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player, the exercise of such power being without prejudice to the Management Committee's ability to fine a Club at its discretion (in accordance with the Fines Tariff) that has been charged and found guilty of registration irregularities (subject to Rule 16).
  - (iii) The Management Committee shall also have the power to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct, such refusal or cancellation being subject to the right of

appeal to the Sanctioning Authority. Where the Management Committee does not have enough information to enable it to make a decision pursuant to the above power, it may apply, in its absolute discretion, to the Sanctioning Authority or The FA for further information.

- Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.
- (iv) For a Player who has previously had a registration removed in accordance with clause (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.
- (Note: Action under Clause (iii) shall only be taken against a Player in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)
- (H)Subject to compliance with FA Rule C 2(a) when a Club wishes to register a Player who is already registered with another Club it shall submit a transfer form to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the Club for which the Player is registered. Should this Club object to the transfer it should state its objections in writing to the Competition and to the Player concerned within 7 days of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within 7 days, the Secretary may, on behalf of the Management Committee, transfer the Player who shall be deemed eligible to play for the new Club from such date.
  - In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.
  - (I)(i) A Player may not be registered for a Club nor transferred to another Club in the Competition after 1<sup>st</sup> March except by special permission of the Management Committee.
  - (ii) Any Transfer application that has been received prior to the closure deadline as defined in this rule, but cannot be instantly processed, will be permitted to proceed once clearance has been granted. (iii)All registrations become null and void on 31<sup>st</sup> May and new registrations do not become valid until after 1<sup>st</sup> July for the following season.
- (J) A Club shall keep a list of the Players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee.
  - In the event a Club has more than one Team in an age group, each Team must be clearly identifiable **but not designated 'A' or 'B' or 1st or 2nd**. In such cases, Players will be registered for one Team only. A Player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 8(C).
- (K) A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the (Registrations) Secretary and shall be open to the inspection of any duly appointed member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.
  - In the event of a Non Contract Player changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a Club in another Competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 8(B)(i).
- (L) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding match (as specified in Rule 12(A)) unless the Player has played 5 league games for that Team in this Competition in the current Playing Season.
- (M) (i) Subject to Rule 8(M)(ii), any Club found to have played an ineligible Player in a match or matches where points are awarded shall have the points gained from that match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine (in accordance with the Fines Tariff).

- (ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 8(M)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.
- (iii) Where a Club is found to have played an ineligible player in accordance with Rule 8(M)(i) above, the Management Committee may also, at its discretion:
  - (a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed;
  - (b) Levy penalty points against the Club in default; or
  - (c) Order that such match or matches be replayed (on such terms as are decided by the Management Committee).

(The following Clause applies to Competitions involving Players in full-time secondary education):-

- (N)(i) Priority must be given at all times to school and school organisations activities. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (ii) The availability of children must be cleared with the head teachers (except for Sunday Competitions).
  - (iii) A child under the age of 15 as at midnight on 31 August in a Playing Season, shall not be permitted to play in a Competition Match during that Playing Season where any other Player is older or younger than that child by two years or more.

#### **CLUB COLOURS. CLUB NAME**

9. (A) Every Club must register the colour of its shirts and shorts with the Secretary by 1<sup>st</sup> August who shall decide as to their suitability.

Goalkeepers must wear colours which distinguish them from other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeeper jersey) at least [] days before the match.

- If, in the opinion of the referee, two Teams have the same or similar colours, the **home** Team shall make the change. Should a Team delay the scheduled time of kick-off for a Competition Match by not having a change of colours they shall be fined (in accordance with the Fines Tariff). **Shirts must be numbered**.
- (B) Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Any Club wishing to change its colours during the Playing Season must obtain permission from the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
- (C) Should Team colours clash in a Competition playoff or Cup Final, Team colours will be decided by the toss of a coin.

# PLAYING SEASON. CONDITIONS OF PLAY TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

10. (A)All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, and 9v9 football, the Rules as set down by The FA.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground.

Football Turf Pitches are allowed in this Competition. All Football Turf Pitches used must be on The FA's Register of Football Turf Pitches and must be tested (by an accredited test institute) every 3 years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 10(C).

All matches shall have a duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves.

Matches should be played in accordance with the Laws appropriate to the relevant age group, as laid down by The FA, as detailed below.

Age Group	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events / festivals (minutes)	Competition structure
Under 7 and Under 8	10	20	40	60	Development focussed with a maximum of 3 trophy events per season over 2 week periods (6 weeks)
Under 9 and Under 10	20	25	60	90	Development focussed with a maximum of 3 trophy events per season over 4 week periods (12 weeks)
Under 11	20	30	80	120	Development focussed with a maximum of 3 trophy events per season over 6 week periods (18 weeks)
Under 12	20	30	80 (if applicable)	120	Any varieties including one season long league table
Under 13 and Under 14	25	35	100	150	Any varieties including one season long league table
Under 15 and Under 16	25	40	100	150	Any varieties including one season long league table
Under 17	25	45	120	180	Any varieties

and Under			including	one
18			season long	league
			table	

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

For trophy events, the Competition may award mementos.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the match with written notification given to the Secretary at least 7 days prior.

Referees must order matches to commence at the appointed time and must report all late starts to the Secretary.

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Secretary if the footballs are unsuitable. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

The away team should also ensure that they are in possession of at least one match ball.

(B)(i) Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the Fixtures Secretary. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).

(ii)Any CLUB/TEAM, which causes a postponement/brings forward a fixture or mutually agrees to a postponement/bringing forward a fixture without prior authorisation from the Competition Secretary/Fixtures Secretary or their nominee that is not an extreme circumstance, will have given cause to face disciplinary action and be dealt with under Rule 10 (F).

(iii)NO postponements will be granted due to school activities and/or trips unless permission is sought in writing AT LEAST ONE month (where possible) in advance of the game(s). The Management Committee, subject to sufficient notice being given, will consider all requests. The Fixture Secretary will be permitted to make the final decision if insufficient notice of request is given.

(vi) In the event of poor weather and the effect this may have on playing conditions the following procedures MUST be adhered to.

A request for a pitch inspection MUST be made to the Referees Secretary no later than the Saturday afternoon for the inspection of the pitch to be carried out on the following Sunday morning. In the case of Saturday fixtures the request must be made no later than Friday Afternoon. Once requested, the Referees Secretary will appoint a Panel Referee to assess the condition of the pitch and advise accordingly. ONLY THE PANEL REFEREE shall have the power to decide, at that time, on the condition of the pitch and if it is suitable for the game to proceed. Subsequently every effort will be made by the Management Committee to notify the Team Manager and/or Club Secretary of the decision to play, postpone or transfer the fixture to an alternative venue.

Failure to request a pitch inspection on or before the required deadline will require both teams to travel to the venue and await the decision of the Match referee or appointed Match Official.

- (C)An Officer of the home Club must give notice of full particulars of the location of, and access to, the group and time of kick-off to the Match Officials and the secretary of the opposing Club at least 3 clear days prior to the playing of the match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
- (D)The minimum number of Players that will constitute a Team for a Competition Match is as follows:

FORMAT	MINIMUM NUMBER
5v5	4
7v7	5
9v9	6
11v11	7

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

- (E)(i) In Competitions where points are awarded home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have the power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the match in question to the opponents, order the defaulting Club to pay any expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.
  - (ii) Any Club unable to fulfil a fixture or where a fixture has been postponed for any reason must, without delay, give notice to the Fixtures Secretary, the Competition Referees Appointments Secretary, the secretary of the opposing Club and the Match Officials.
  - (iii) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the Fixtures Secretary within 7 days the Management Committee shall have the power to order the match to be played on a named date or on or before a given date.
    - Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
  - (iv) The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the match to the opponent. No fine(s) can be applied by the Management Committee for an abandoned match.
  - (v) The Management Committee shall review any match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 8(M)(i) above. Where both Teams were under suspension the match must be declared null and void and shall not be replayed.
- (F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any match in this Competition.
  - <u>For Under 11s Under 16s</u> up to 5 may be selected from 5 substitute Players. A Player who has been substituted becomes a substitute and may replace any Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.
  - <u>For Mini-Soccer</u> any number of substitutions may be used at any time with the permission of the Match Official. Entry onto the field of play will only be allowed during a stoppage in play. A Player who has been replaced may return to the play as a substitute for another Player. A Team must not have a <u>match day</u> squad greater than double the size of its Team in an age group.
  - In Youth Football only, the referee shall be informed of the names of the substitutes not later than 5 minutes before the start of the match and a Player not so named may not take part in the match.

- A Player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a Player in that game within the meaning of Rule 8 of this Competition.
- (G)The half time interval shall be of 5 minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the Match Officials.
- (H)(i)The Teams taking part in Youth Football shall identify a Team captain who shall wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates.

  Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

Each home club shall make arrangements for the provision of designated areas for spectators. This area can be marked by an additional painted line, the use of cones, a roped off area or use of a temporary spectator barrier. The area for spectators should start two metres from the touchline on both sides of the pitch. Each area should run the full length of the pitch. It is recognised, however, that the alignment of some public pitches does not allow for this arrangement in which case other appropriate arrangements should be made.

(I)For Child Protection purposes players' names must not be put on any part of a player's kit.

(J) A maximum of two persons per team wearing a Lanyard (as referred to in Rule 7 and the Officially appointed Assistant Referee (where present) can be in the area between the Respect Barrier and the field of play.

Clubs in breach of these requirements will be liable to a fine of £10-00 and may be subject to further action by the Management Committee."

- (K) Club Officials and Representatives MUST be of adult age. ALL Team managers and assistants MUST be over the age of 18 years.
- (L) Only one person has the authority to convey tactical instructions to the players during the match. This person shall be the Team Manager or the Team Coach.

The above person must behave in a responsible manner at all times. Misconduct will be reported by the Referee to the County FA, who shall have the power to impose sanctions as deemed fit.

(M) All teams must be supervised by adults who shall be responsible for all matters in connection with the team. They must hold a current CRB / First Aid certificate.

(N)All teams must have a first aid kit available.

#### REPORTING RESULTS

11. (A)The Records Secretary must receive within 4 days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) and also the referee markings required by Rule 13, or any other information required by the Competition. Team sheets as required in F.A. Rule 11(A) should be in alphabetical order They must also name the Outstanding sportsman in the opposing team and give points for the oppositions Sporting Attitude. For under 7's, 8's, 9's,10's & 11's no players records can be kept by the competition, the clubs must still award points for the referee and oppositions sporting attitude.

Failure to do so will incur a fine (in accordance with the Fines Tariff).

- (B) The Home Club shall telephone/SMS/email/notify the result of each match to the Fixture Secretary by 6.30pm on the day of the match or within 2 hours of the completion of the game for evening fixtures. Clubs in default shall be fined (in accordance with the Fines Tariff).
- (C) The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to do so will result in a fine (in accordance with the Fines Tariff).
- (D) The Competition and Clubs are permitted to collect but NOT publish results or any grading tables for fixtures involving Under 7s, Under 8s, Under 9s, Under 10s, and Under11s. Any Competition failing to abide by this Rule will be dealt with by the Sanctioning Authority, and any Club failing to abide by this Rule will be fined (in

- accordance with the Fines Tariff). The Competition and Clubs are permitted to collect and publish results for trophy events.
- (E)The Competition may require a Club to confirm that a set fixture has been played. A fine (in accordance with the Fines Tariff) may be imposed for a breach of this Rule.

#### **DETERMINING CHAMPIONSHIP**

- 12.(A) In Competitions where points are awarded, Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn match. The Teams gaining the highest number of points in their respective divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.
  - In the event of two or more Teams being equal on points Team rankings may be determined by deciding match(es) played under conditions determined by the Management Committee, or the position shared.

#### **REFEREES**

- 13.(A)(i) Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Association(s).
  - (ii) The HOME team MUST confirm with the referee, (when so appointed), 96 hours prior to the allotted time of Kick off of their game.
  - (B(i)) In cases where there are no officially appointed Match Officials in attendance the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that game, have the full powers, status and authority of a registered referee.
    - (ii) If under Rule 13 (B) of the F.A. rules a Referee is mutually agreed upon, that person must be aged over 17 years. Referees who are qualified/registered may only officiate in a game where he/she is at least 14 years of age but not less than 3 years older than the age group of the Competition division in which he/she is officiating.
  - (iii) In the event of a match not being played due to having no appointed referee and failure to mutually agree on a referee, then the responsible Club(s) shall be fined £20-00 AND may be further dealt with as the Management Committee see fit.
  - (iv) If a match referee has not turned up TEN minutes after the appointed kick off time, the officials of the participating teams SHALL appoint a referee subject to rule 13(B) and start the match. If the appointed referee then turns up he shall take over the game at the point in play when the ball next goes out of the field of play.

Where the teams provide a Club Assistant Referee such Club Assistant Referee must be in possession of a Lanyard and ID Badge as defined in Rule 7.

- (C) Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to do so will result in a fine (in accordance with the Fines Tariff) being imposed on the defaulting Club.
- (D)The appointed referee shall have power to decide as to the fitness of the Ground in all matches and the decision shall be final subject to either in the case of a ground of a Local Authority or the owners of a Ground, the representative of that body is the sole arbiter and whose decision must be accepted.
- (E) Subject to any limits/provisions laid down by the Sanctioning Association, Match Officials appointed under this Rule shall be paid their fees and expenses in accordance with the Fees Tariff.
  - Match Officials will be paid their fees and/or expenses by the home Club unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff). For the purposes of the Wallasey Junior Football League the costs are to be shared equally between both clubs.
- (F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to full fee plus expenses/half fee plus expenses/expenses only. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee and expenses. Failure to comply with the Rule will result in a fine (in accordance with the Fines Tariff).

- (G) A referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Association with which he or she is registered.
- (H)Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Playing Season, shall submit a summary to The FA/County FA.
- (J) For the purposes of the Wallasey Junior Football League a written report shall be submitted with the duly completed match report form if the marks awarded to the match referee are determined at 50 or below.

#### CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

- 14.(A) Any Club wishing to resign from the Competition must do so at least 60 days before the AGM. Failure to do so will result in a fine (in accordance with the Fines Tariff).
  - (B) The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including but not limited to, issuing a fine (in accordance with the Fines Tariff).
  - (C)In addition to the powers of the Management Committee pursuant to Rule 5(I), in the event of a member Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee are empowered to refer the debt under The FA Football Debt Recovery provisions.

#### PROTESTS AND COMPLAINTS

- 15. (A)(i) All questions of eligibility, qualifications of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.
  - (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the match.
  - (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (as set out more fully at Rule 15(A) above) (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the Secretary within 5 days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
  - (C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of £15 in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.
  - (D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
    - (i) All parties must have received 14 days' notice of the hearing should they be instructed to attend.
    - (ii) Should a Club elect to state its case in person then they should forward a deposit of £ 15 and indicate such when forwarding the written response.
  - (E)If so requested by all parties concerned, the Management Committee may determine any disputes, protests, appeals, claims or complaints between two Clubs in which event both Clubs shall send a non-returnable fee. Such determination shall be final and binding upon the parties concerned. The procedure for such determination shall be determined by the Management Committee.

#### **APPEALS**

16. Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a

fee as set out in the Fees Tariff, which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):

- (i) Invite submissions by the parties involved;
- (ii) Convene a hearing to hear the appeal;
- (iii) Permit new evidence; or
- (iv)Impose deadlines as are appropriate.

Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.

No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the ground of unconstitutional conduct.

# EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS

- 17.(A) At the AGM or Special General Meeting called for the purpose in accordance with the provisions of Rule 19, notice of motion having been duly circulated on the agenda, the accredited delegates present shall have the power to exclude any Club or Team from further membership which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.
  - (B) At the AGM, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club or Team whose conduct has, in their opinion, been undesirable, which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
  - (C) Any Officer or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to expulsion or such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clauses (A) and (B) of this Rule.

## TROPHY:- LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED. AWARDS.

18.(A) The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-

"We A [name]and B [name], the Chairman and Secretary of [] FC(Limited), members of and representing the Club, having been declared winners of []Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before 31<sup>st</sup> March. If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."

Failure to comply will result in a fine (in accordance with the Fines Tariff).

- (B) At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.
- (C)(i) Clubs/teams who, having won a returnable trophy in the previous season, then disband, choose to leave this Competition or have their fixtures withheld for any reason shall return all such trophies immediately to the Competition Secretary subject to the exclusions of RULE 18 (C)(ii).
- (ii) Clubs/teams who, having won a returnable trophy in the previous season, then disband because no continuing division is available shall return the trophy to the Competition Secretary at a date as indicated on the signed agreement.
- (iii) Member Clubs failing to return trophies to the Competition Secretary by the stipulated date in accordance with the relevant clauses of this rule will be fined £10-00p per trophy.

## **SPECIAL GENERAL MEETINGS**

19. Upon receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call a Special General Meeting.

The Management Committee may call a Special General Meeting at any time.

At least 7 days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

Each member Club shall be empowered to send two delegates to all Special General Meetings. Each Club shall be entitled to one vote only. Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings.

Any continuing member Club failing to be represented at a Special General Meeting without satisfactory reason being given shall be fined (in accordance with the Fines Tariff).

#### **ALTERATION TO RULES**

20. Alterations, for which consent has been given by the Sanctioning Association, shall be made to these Rules only at the AGM or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19. Any alteration made during the Playing Season to the Rule relating to the qualification of Players shall not take effect until the following Playing Season.

Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by 31<sup>st</sup> March in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 14<sup>th</sup> April and any amendments thereto shall be submitted to the Secretary by 30<sup>th</sup> April. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if a majority of those present, entitled to vote and voting are in favour.

A copy of the proposed alterations to Rules to be considered at the AGM or Special General Meeting shall be submitted to the Sanctioning Authority or The FA (as applicable) 28 days prior to the date of the meeting.

## **FINANCE**

- 21. (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
  - (B) All expenditure in excess of £150 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
  - (C) The financial year of the Competition will end on 31st May.
  - (D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be verified annually by some suitably qualified person(s) who shall be appointed at the AGM.

## **INSURANCE**

22. All Clubs must have public liability insurance cover of at least ten million pounds (£10,000,000). Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

#### DISSOLUTION

- 23.(A) Dissolution of the Competition shall be by resolution approved at a Special General Meeting by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant Special General Meeting.
  - (B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.
  - (C)The Management Committee shall deal with any surplus assets as follows:
    - (i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Association.
- (ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Association may decide.

#### The Cup Competitions

#### **PLEASE NOTE:**

Club Secretaries are strongly advised to acquaint their Team Managers with these particular RULES.

#### 24.Section 1:

#### **Entry Qualifications for the Cup Competitions**

- 1. The League shall run a MAXIMUM of 3 Cup Competitions per Division.
- 2. There must be a MINIMUM of 12 teams in the Division for the 3 Cup Competitions; to be run. Only 2 Cup Competitions; shall be run in a divisions with 11 teams or less. Only 1 (one) Cup Competition; shall be run in a division with 7 teams or less.
- 3. The First Cup (The Knock-Out Cup) shall include ALL teams within the division. The four teams that reach the semi-final stage shall take no further part in any of the other Cup Competitions
- 4. The Second Cup (The Challenge Cup) shall include ALL teams that were knocked-out up to and including the Quarter Final stage of the first Cup Competition. The four teams that reach the semi-final stage shall take no further part in the remaining Cup Competition.
- 5. The Third Cup (The Presidents Cup) shall include ALL the remaining teams. There MUST be FOUR teams minimum for this Competition to run.
- 6. ALL the Cup Competitions shall be played on a straight knock-out basis.
- 7. The positions of any team within the Division shall have NO bearing on qualification within the Cup Competitions.
- 8. Should a team, for whatever reason, be barred from continuing in a Cup Competition, the offended/beaten team will not step up to replace them if such team has played in a round of a lesser Cup Competition. A team that is barred from one Cup Competition for whatever reason shall not be allowed to compete in any other Divisional Competition in the same season subject to the discretion of the Management Committee.
- 9. The Management Committee shall be empowered to cancel any individual Cup Competition, if in their opinion, due to poor weather conditions, or other unforeseen circumstances, it is not possible to complete the competition before the conclusion of the season as determined by Rule 1(A).
- 10. Rules regarding qualification of players and replays etc. shall be separate from the qualifying rules.

#### Section 2:

## The Rules of the Competitions

1. Management:

The Management of the affairs of the Competitions shall be the responsibility of the Management Committee, as stated in the current RULES and REGULATIONS of the WALLASEY JUNIOR FOOTBALL LEAGUE.

2. Competing Clubs

Entry to the Competitions shall be available to Clubs who are members of the Wallasey Junior Football League and entry is compulsory.

- 3. Qualifications of Players:
  - (a) All players participating in the Competitions must have the qualifications of the League and in addition, have been registered for his current team, for at least TWELVE days prior to participating in ANY Cup-Tie.
  - (b) No players shall play for more than one team in each of the Competitions, in their appropriate age groups. Players who have transferred or registered for a new team during the course of the season may take part in any Cup Competition subject to this RULE and CLAUSE 3.(a).

- (c) Fourteen clear days prior to the Final Tie, the competing Clubs shall send to the Competition Secretary or nominee a list of players. Failure to comply will result in a £5-00p fine.
- (d) Teams that have reached a Final Tie of ANY Cup Competition may be requested to forgo any minimum notification period prior to the date set for that final. Should this request be made no fine will be incurred as per rule 3(c).
- (e) Any club playing a ineligible player, in a Cup-Tie, shall be struck out of the Competition, and shall not be allowed to compete in any other Divisional Competition in the same season, subject to the discretion of the Management Committee. If a team is subsequently found to have played an ineligible player, their opponents in that round, will be declared the winners of the tie, subject to that team NOT having played in a lesser Cup Competition, in which case, the opponents in the next round will receive a bye.
- (f) Any protests or complaints relating to the Cup Competitions will be controlled by League RULE 15.
- (g) Only those players eligible to play on the original date of a tie can play in the event of a postponement or replay.
- 4. Rounds of the Competitions:
  - (a) Where possible the Semi-final stage of the first two Competitions will be completed by the end of February.
  - (b) TEAMS SHALL BE DRAWN IN PAIRS, the first drawn in each pair shall be the 'HOME' team prior to the finals.
  - (c) ALL games will be played to completion with NO replays. In the event of a draw after normal time rule 4(d) of this section shall be observed.
  - (d) Extra time shall be played in all drawn games, duration of which shall be of ten minutes each way, 5 minutes each way for Mini Soccer. In the event of the scores being level after extra time, the tie will be decided by the taking of penalty kicks to obtain a result as agreed by the International Board (referees are strongly urged to study this rule).
- 5. Officials Fees:

The fees payable to the match Officials are governed by FA Rule 13(E). If however, either Official elects to accept a Trophy, the normal fee is not payable to that official.

6. Gate Receipts:

In the Final Tie, the Management Committee shall defray the expenses of the Ground, Referee, Assistant Referees, Printing, etc.: and retain any balance or receipts. Any revenue remaining will be donated to the League Funds.

- 7. Medal Awards:
  - At the conclusion of the competitions, the team declared the overall winner shall be presented with the trophy and the players with awards. A trophy and awards may also be presented to the runners up.
- 8. Alcohol is not permitted on any ground used for the playing of Wallasey Junior Football League fixtures except where the ground has appropriate Licensed Premises. The owners of Grounds with Licensed Premises must ensure that alcohol is not permitted to be outside the Licensed Bar area and the laws regarding such Licensed Premises must be adhered to.
- 9. General:

It is to be understood that in all cases, where not otherwise stated, the normal Rules of the Wallasey Junior Football League, will apply to the running of these Competitions.

## **Child Protection**

25,1. Any act, statement, conduct or other matter which harms a child or children, or poses or may pose a risk of harm to a child or children, shall constitute behaviour which is improper and brings the game into disrepute.

- 2.(a) In these Regulations the expression "Offence" shall mean any one or more of the offences contained in the Schedules of the Criminal Justice and Court Services Act 2000 and any other criminal offence which reasonably causes The Association to believe that the person accused of the offence poses or may pose a risk of harm to a child or children
  - (b) All persons in such positions that The Association deems relevant whose normal duties include caring for, training, supervising or being in sole charge of children are required to obtain an Enhanced Disclosure via The Association's CRB process.
- 3. Upon receipt by The Association of:
  - 3.1 notification that an individual has been charged with an Offence; or
  - 3.2 notification that an individual is the subject of an investigation by the Police, Social Services or any other authority relating to an Offence; or
  - 3.3 any other information which causes The Association reasonably to believe that a person poses or may pose a risk of harm to a child or children then The Association shall have the power to order that the individual be suspended from all or any specific football activity for such period and on such terms and conditions as it thinks fit.
- 4. In reaching its determination as to whether an order under Regulation 3 should be made The Association shall give consideration, inter alia, to the following factors:
  - 4.1 whether a child is, or children are, or may be at risk of harm;
  - 4.2 whether the matters are of a serious nature;
  - 4.3 whether an order is necessary or desirable to allow the conduct of any investigation by The Association or any other authority or body to proceed unimpeded.
- 5. The period of an order referred to in 3 above shall not be capable of lasting beyond the date upon which any charge under the Rules of The Association or any Offence is decided or brought to an end.
- 6. Where an order is imposed on an individual under regulation 3 above, The Association shall bring and conclude any proceedings under the Rules of The Association against the person relating to the matters as soon as reasonably practicable.
- Where a person is convicted, or is made the subject of a caution in respect of an Offence, that shall constitute a breach of the Rules of The Association and The Association shall have the power to order the suspension of the person from all or any specific football activity for such a period (including indefinitely) and on such terms and conditions as it thinks fit.
- For the purposes of these Regulations, The Association shall act through its Council or any committee or sub-committee thereof, including the Board.
- 9. Notification in writing of an order referred to above shall be given to the person concerned and/or any club with which he is associated as soon as reasonably practicable
- 10. The applicable standard of proof shall be the civil standard, of the balance of probability. The more serious the allegation taking into account the nature of the misconduct alleged and the context of the case the greater the burden of evidence required to find the matter proved. Save that for charges pursuant to The Football Association's Child Protection Policy, where the welfare and protection of children shall be paramount and the test shall be whether more likely than not.

## **Photography**

26. Persons wishing to take Photographs/Videos at any game organised by the Wallasey Junior Football League should follow the guidelines set down by The FA.

Where the game is on land under the control of the Wallasey Junior Football League permission to take Photographs/Videos must be obtained from the League Secretary.

#### **Guide to Marking of Referees**

27. The mark awarded by a club must be based on the referee's **overall** performance, It is most important that the mark is awarded fairly and not based upon isolated incidents or previous games. The referee's performance should be determined by the table below which should act as a guide for the overall mark which should fall within the mark range for each standard of performance.

Mark Range	<u>Comment</u>
91-100	The referee was extremely accurate in decision making and very successfully controlled the game using management and communication skills to create an environment of fair play, adding real value to the game.
81-90	The referee was very accurate in decision making and successfully controlled the game using management and communication skills to create an environment of fair play.
71 - 80	The referee was accurate in decision making and controlled the game well, communicating with the players, making a positive contribution towards fair play.
61-70	The referee was reasonably accurate in decision making, controlled the game quite well and communicated with players, establishing a reasonable degree of fair play.
51-60	The referee had some shortcomings in the level of accuracy of decision making and control, with only limited success in communicating with the players resulting in variable fair play.
50 and below	The referee had significant shortcomings in the level of accuracy of decision making and control with poor communication with the players which resulted in low levels of fair play

#### Notes

- Using a scale of up to 100 allows greater flexibility for clubs to distinguish between different refereeing performances more accurately.
- A mark <u>within</u> each mark range can be given to reflect the referee's performance e.g. a mark of 79 indicates a somewhat better performance than a mark of 71.
- A mark between 71 and 80 represents the standard of refereeing expected.
- When a mark of 50 or less is awarded, an explanation must be provided to the League or Competition by completing the appropriate box on the marking form. It must include comments which could help improve the referee's future performances. Even where a referee has significant shortcomings there will have been some positive aspects which should be given credit; extremely low marks (below 20) should be very rare.

The following questions focus on the key areas of a referee's performance. They are intended as an "aide memoire", are not necessarily comprehensive and need not be answered individually. It is, however, worth considering them before committing yourself to a mark for the referee.

#### How to Decide on the Referee's Mark

#### **CONTROL AND DECISION MAKING**

- · How well did the referee control the game?
- Were the players' actions recognised correctly?
- Were the Laws applied correctly?
- · Were all incidents dealt with efficiently/effectively?
- Were all the appropriate sanctions applied correctly?
- Was the referee always within reasonable distance of incidents?
- Was the referee well positioned to make critical decisions, especially in and around the penalty area?
- Did the referee understand the players' positional intentions and keep out of the way accordingly?

- Did the referee demonstrate alertness and concentration throughout the game?
- Did the referee apply the use of the advantage to suit the mood and temperature of the game?
- Was the referee aware of the players' attitude to advantage?
- Did the referee use the assistants effectively?
- Did the officials work as a team, and did the referee lead and manage them to the benefit of the game?

#### COMMUNICATION AND PLAYER MANAGEMENT

- How well did the referee communicate with the players during the game?
- Did the referee's level of involvement/profile suit this particular game?
- Did the referee understand the players' problems on the day e.g. difficult ground/weather conditions?
- Did the referee respond to the changing pattern of play/mood of players?
- Did the referee demonstrate empathy for the game, allowing it to develop in accordance with the tempo of the game?
- Was the referee pro-active in controlling of the game?
- Was the referee's authority asserted firmly without being officious
- · Was the referee confident and quick thinking?
- Did the referee appear unflustered and unhurried when making critical decisions?
- Did the referee permit undue questioning of decisions?
- Did the referee deal effectively with players crowding around after decisions/incidents?
- Was effective player management in evidence?
- Was the referee's body language confident and open at all times?
- Did the pace of the game, the crowd or player pressure affect the referee negatively?

## Final Thoughts

- Always try to be objective when marking. You may not obtain the most objective view by marking immediately after the game.
- Judge the performance over the whole game. Don't be too influenced by one particular incident.
- Don't mark the referee down unfairly because your team was unlucky and lost the game or some disciplinary action was taken against your players.

#### 28. FEES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FEE
3 (A)	ENTRY FEE	£50.00
3 (B)	ANNUAL SUBSCRIPTION	£150.00
3 (C)	DEPOSIT	£100.00
8 (D)	REGISTRATION FORM	£10.00 (per Player)
8 (H)	TRANSFER FORM	£10.00
13 (E)	REFEREE FEES	As agreed with Sanctioning Authority
13 (E)	ASSISTANT REFEREE FEES	As agreed with Sanctioning Authority
15 (C),16	PROTEST/APPEAL FEES	£25.00

#### **FINES TARIFF**

RULE NUMBER	DESCRIPTION	MAXIMUM FINE
2 (B)	FAILURE TO AFFILIATE	£100.00
2 (D)	FAILURE TO COMPLY WITH FA INITIATIVES	£100.00

2 (E)	UNAUTHORISED ENTRY OF TEAMS INTO COMPETITIONS	£100.00
3 (C)	FAILURE TO PAY A DEPOSIT	£100.00
3 (E)	FAILURE TO PROVIDE AFFILIATION NUMBER/DETAILS FORM	£100.00
4 (E)	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN	£25.00
. ,	NOMINATED OFFICERS	223.00
5 (H)	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE	£100.00
5 (I)	FAILURE TO PAY A FINE WITHIN 14 DAYS OF NOTICE	DOUBLE THE
		ORIGINAL FINE
6 (H)	FAILURE TO BE REPRESENTED AT AGM	UP TO £100.00 £100.00
7	FAILURE TO BE REPRESENTED AT AGM  FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT OR	£25.00
<b>'</b>	TO NOTIFY CHANGES TO SIGNATORIES	£23.00
8 (A)	FAILURE TO CORRECTLY REGISTER A PLAYER	£40.00
8 (B)(iii)	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED	£25.00
	PLAYERS PRIOR TO THE SEASON COMMENCING	
8 (F)	SIGNING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM	£25.00
8 (G) (ii)	REGISTRATION IRREGULARITIES	£100.00
8(M)(i)	PLAYING AN INELIGIBLE PLAYER	£100.00
8 (N)(i)	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES	£50.00
9 (A),10 (A)	DELAYING KICK OFF/NO NETS/ NO CORNER FLAGS	£30.00
9(A)	FAILURE TO NUMBER SHIRTS	£10.00 (per
		shirt, up to an
		aggregate
		maximum of £30)
9 (B)	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME	£30.00
. ,		200
1 10 (B)	FAILURE TO PLAY MATCHES ON THE DATE FIXED	£100.00
10 (B)	FAILURE TO PLAY MATCHES ON THE DATE FIXED  FAILURE TO PROVIDE DETAILS OF A FIXTURE	£100.00 £50.00
10 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE	£50.00
10 (C) 10 (D)	FAILURE TO PROVIDE DETAILS OF A FIXTURE FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM	£50.00 £100.00
10 (C) 10 (D) 10 (E) (i) & (iii)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE	£50.00 £100.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND	£50.00 £100.00 £100.00 £10.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET	£50.00 £100.00 £100.00 £10.00 £20.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT	£50.00 £100.00 £100.00 £10.00 £20.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE	£50.00 £100.00 £100.00 £10.00 £20.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00 £20.00 £25.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00 £20.00 £25.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C) 13 (E)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE  FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES  FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00 £25.00 £25.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C) 13 (E) 13 (F)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE  FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES  FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00 £25.00 £25.00 £25.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C) 13 (E) 13 (F) 13 (H)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE  FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES  FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED  FAILURE TO PROVIDE REFEREE'S MARK	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £20.00 £25.00 £25.00 £25.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C) 13 (E) 13 (F) 14 (A)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE  FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES  FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED  FAILURE TO PROVIDE REFEREE'S MARK  FAILURE TO COMPLY WITH RULE	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £50.00 £25.00 £25.00 £25.00 £25.00 £25.00
10 (C) 10 (D) 10 (E) (i) & (iii) 10 (H) 11 (A) & 11 (C) 11 (B) 11(D) 11(E) 13 (C) 13 (E) 13 (F) 13 (H) 14 (A) 14 (B)	FAILURE TO PROVIDE DETAILS OF A FIXTURE  FAILURE TO HAVE MINIMUM NUMBER OF PLAYERS THAT WILL CONSTITUTE A TEAM  FAILURE TO PLAY FIXTURE  NO CAPTAIN'S ARMBAND  LATE TEAM SHEET  FAILURE TO PROVIDE RESULT  FAILURE TO COMPLY WITH RULE  FAILURE TO COMPLY WITH RULE  FAILURE TO PROVIDE CLUB ASSISTANT REFEREE  FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES  FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED  FAILURE TO PROVIDE REFEREE'S MARK  FAILURE TO COMPLY WITH RULE  FAILURE TO COMMENCE OR COMPLETE FIXTURES  FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT	£50.00 £100.00 £100.00 £10.00 £20.00 £20.00 £20.00 £20.00 £25.00 £25.00 £25.00 £100.00